

8.1 SANDUM FOR: Chairman. Incention Awards Committee

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- 1. The general subject of the above suggestions is district of of Agency notices on an all-employed pasis
- its distribution officers with respect to the suggestions enumerated above. The consensus is that the present system has defects but that no other system readily useable can come so close to fulfilling the requirement of getting an official notice into the hands of each employee. Certain offices have requested, on an individual basis, that distribution of this type be reduced, and the Stall has approved the action in one case on an experimental basis to see if it works.
- 3. It is recognized that there are methods of making an allemployee distribution other than the one now used. In this connection,
  however, it may be pointed out that this Staff is charged, by regulation,
  with furnishing each of the Agency's distribution points with a
  sufficient number of copies so that it may be assured that each employee
  will receive one. Distribution within the individual components of the
  Agency is the responsibility of the components themselves.
- 4. It is, therefore, recommended that none of the suggestions listed be adopted.

Chief, Regulations Control Staff

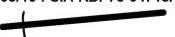
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Attachments: Employee Suggestions

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